

Issued: 04 September 2015

Part-FCL Senior Examiner Seminars (Multi Pilot and Single Pilot High Performance Complex Aeroplanes)

Recipients are asked to ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

Applicability:	
Aerodromes:	Not primarily affected
Air Traffic:	Not primarily affected
Airspace:	Not primarily affected
Airworthiness:	Not primarily affected
Flight Operations:	Not primarily affected
Licensed/Unlicensed Personnel:	All Senior Examiners (SEs) (Multi Pilot and Single Pilot High Performance Complex Aeroplanes) and Chief Tutors for UK Approved TRE/SFE Standardisation Courses

1 Introduction

- 1.1 This IN sets out the UK policy for the maintenance of Senior Examiners (SE) for Multi Pilot and Single Pilot High Performance Complex Aeroplanes as outlined by paragraph FCL.1025 of Part-FCL (Annex 1 to Regulation (EU) No. 1178/2011 (as amended) – the Aircrew Regulation) which requires examiners to have “attended an examiner refresher seminar provided by the competent authority or by an Approved Training Organisation (ATO) and approved by the competent authority, during the last year of the validity period”.

2 Policy

- 2.1 To ensure that the revalidation and renewal process satisfies the requirements of Part-FCL, and is practicably applicable, the UK has determined the following policy:
- An SE shall attend a Senior Examiner Refresher Seminar provided by the CAA or by an approved ATO during the last year of the validity period of their SE certificate.
- 2.2 More frequent attendance than the three-yearly minimum is welcomed, particularly for SEs who are based outside the UK.

3 Scope

- 3.1 This year the CAA will run the next SE Seminar in collaboration with industry in order to facilitate the revalidation and renewal of SE certificates. The Seminar for SEs (Multi Pilot and Single Pilot High Performance Complex Aeroplanes) in 2015 will be on Tuesday 10 November 2015, **starting at 9.00am**. The Seminar will be held at **easyJet Academy, Concorde House, Gatwick Airport (LGW), Horley, Gatwick, West Sussex RH6 0DW**.
- 3.2 If you wish to attend please complete the [application form](#). Once registered, confirmation and joining instructions will be sent to you.
- 3.3 The closing date for applications is 23 October 2015.
- 3.4 Priority will be given to SEs whose SE certificate is due to expire within the next 12 months.
- 3.5 The fee for attendance is £100.

4 Further Information

- 4.1 The CAA is planning to run the 2016 Seminar on 8 November 2016 at a venue yet to be decided.

5 Queries

- 5.1 Any queries or requests for further guidance as a result of this communication should be addressed to: examinerseminars@caa.co.uk.

6 Cancellation

- 6.1 This Information Notice will remain in force until 6 November 2015.