

Issued: 26 February 2016

## **Part-FCL Senior Examiner Seminars (Single-Pilot Aeroplanes)**

**This Information Notice contains information that is for guidance and/or awareness.**

Recipients are asked to ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

| <b>Applicability:</b>                 |                                                                                                                                                                                                     |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Aerodromes:</b>                    | Not primarily affected                                                                                                                                                                              |
| <b>Air Traffic:</b>                   | Not primarily affected                                                                                                                                                                              |
| <b>Airspace:</b>                      | Not primarily affected                                                                                                                                                                              |
| <b>Airworthiness:</b>                 | Not primarily affected                                                                                                                                                                              |
| <b>Flight Operations:</b>             | Not primarily affected                                                                                                                                                                              |
| <b>Licensed/Unlicensed Personnel:</b> | All Senior Examiners with Privileges for Single-Pilot Aeroplanes (Excluding Single-Pilot High Performance Complex Aircraft) and Tutors for UK Approved FE, CRE, IRE and FIE Standardisation Courses |

### **1 Introduction**

- 1.1 This IN sets out the UK policy for the maintenance of Senior Examiner (SE) privileges in accordance with FCL.1020, 1025 and AMC1 FCL.1020; FCL.1025 of Annex 1 to Regulation (EU) No. 1178/2011 (as amended). Applicants for SE privileges are required to attend a seminar arranged by the competent authority. Revalidation of SE privileges shall be in accordance with procedures established by the competent authority.

### **2 Policy**

- 2.1 To ensure that the revalidation and renewal process satisfies the requirements of Part-FCL, and can be applied in a practical manner, the UK CAA's policy is that:
- SEs must attend an SE refresher seminar provided by the CAA or by an approved training organisation during the last year of the validity period of their SE certificate.
- 2.2 More frequent attendance than the triennial minimum is welcomed, particularly for SEs who are based outside the UK.
- 2.3 Tutors on approved examiner standardisation courses and examiner refresher seminars who are not qualified as SEs are also invited to attend.

### 3 Scope

- 3.1 Examiners holding an authorisation as an SE, and for whom their examiner certificate will be due for revalidation in 2016 or early 2017, may register to attend the seminar now being held at On-Track Aviation Limited at Wellesbourne Mountford Airfield on the 21 April 2016. Due to the change of venue and seminar provider, future seminar dates will need to be confirmed.

There is a £160 fee for the seminar that includes the administration and issuance of the SE certificate. Lunch and refreshments will also be provided. The agenda and joining instructions will be sent out by the provider prior to the seminar. Applications to attend will be accepted up to one working day prior to the seminar.

Those who have already booked onto this seminar have been notified of the change to venue and provider. However, any other SE wishing to attend this seminar will need register with the provider using the following website address: [www.ontrackaviation.com](http://www.ontrackaviation.com); or by telephone: 01789 842777.

### 4 Queries

- 4.1 Any queries or requests for further guidance as a result of this communication should be addressed in the first instance to [info@ontrackaviation.com](mailto:info@ontrackaviation.com) or 01789 842777.

### 5 Cancellation

- 5.1 This Information Notice will remain in force until 20 April 2016.