

Issued: 19 August 2016

Applications for Part-FCL Validation of Flight Crew Licences by Pilots Receiving Remuneration from Non-Commercial Air Transport Flight Operations

This Information Notice contains information that is for guidance and/or awareness.

Recipients are asked to ensure that this Information Notice is copied to all members of their staff who may have an interest in the information (including any 'in-house' or contracted maintenance organisations and relevant outside contractors).

Applicability:	
Aerodromes:	Not primarily affected
Air Traffic:	Not primarily affected
Airspace:	Not primarily affected
Airworthiness:	Not primarily affected
Flight Operations:	AOC holders, Approved Training Organisations
Licensed/Unlicensed Personnel:	Student Pilots, Licensed Pilots, Instructors, Examiners

1 Introduction

- 1.1 This Information Notice (IN) concerns applications for Part-FCL validation of third country ICAO flight crew licences by pilots not engaged in Commercial Air Transport (CAT) operations. As explained in [IN-2016/041](#) of 3 May 2016, current UK legislation requires that such pilots must complete the process of Part-FCL licence validation by 25 August 2016. Owing to administrative difficulties in updating application forms, processing delays have been encountered. This IN therefore explains assistance that will be made available to pilots who have started the applications process and declared this to the CAA by the legal deadline of 25 August 2016.

2 Background

- 2.1 SRG Form 2134 (F2134) is intended for use by pilots involved in commercial air transport who wish to apply for Part-FCL validation of ICAO Annex 1 compliant third country licences. However, F2134 in its current form does not cater for pilots involved in non-commercial operations (Part-NCC and NCO) who, being in receipt of remuneration, are subject to the 25 August 2016 deadline under Derogation 5 of Official Record Series 4 No. 1171 dated 3 May 2016. This has led to processing delays.

- 2.2 Applicants who have started the validation application process by 1700 on 25 August 2016 will therefore be authorised to continue flight operations until 24 October 2016. Section 3 below explains the steps pilots must take to be considered to have started the applications process.

3 Pilots Considered to Have Started the Validation Applications Process

- 3.1 The following will be considered to have started applying for validation:
- a) those who have completed all validation requirements and submitted current F2134 applications before 1700 on 25 August 2016.
 - b) those who have booked flight tests and Part-FCL Class 1 medical appointments and declared this to the CAA in the form set out at 4 below, by 1700 on 25 August 2016.
- 3.2 Pilots meeting the criteria at 3.1 will be authorised to continue flying on the basis of their ICAO Annex 1-compliant flight crew licences and ICAO Class 1 medicals until 24 October 2016. If completion of Annex III requirements is delayed beyond that date, applicants must cease flying for remuneration until they have met all Annex III requirements and obtained a Part-FCL validation.
- 3.3 Those who do not meet the above criteria must be aware that, from 25 August 2016, they will be flying in breach of current UK legislation and liable to CAA enforcement action until they have met the Part-FCL Annex III (3) validation requirements and obtained a current Part-FCL validation using F2134 in the usual way. UK-based aircraft owners and operators who permit ICAO Annex 1-licensed pilots to fly without Part-FCL licence validation after 25 August 2016 will likewise be in breach of UK law and at risk of invalidating insurance cover.

4 Aircrew Regulation Annex III Requirements for Pilots in Receipt of Remuneration for Non-Commercial Flight Operations (Part-NCC and Part-NCO)

- 4.1 Pilots who have left their applications for Part-FCL validation close to the deadline may not have been able to complete skills tests, any required English language assessment testing or Part-FCL Class 1 initial issue medical examinations. Confirmation to the CAA, by 25 August 2016, of the details given at 4.2 will therefore be treated as sufficient proof of the application process having been started.
- 4.2 Pilots wishing to be registered as having started the validation application process should provide the following declaration to the CAA by 25 August 2016.

"I (Name, email / phone contact details, state of ICAO Annex 1-compliant licence issue, licence reference, intend to fly for (UK based owner or operator with address details) and confirm:

i) that I have satisfied the following Part-FCL Annex III licence validation requirements (include only those which apply):

- a) Skill test on the class or type of aircraft that I will exercise licence privileges on
- b) English language proficiency requirements of FCL.055
- c) Part-FCL Class 1 medical initial issue

ii) that I have made bookings for testing or examination for the following outstanding Part-FCL Annex III validation items (include only those which apply and be sure to include the date and with whom the booking has been made):

- a) Skill test on the class or type of aircraft that I will exercise licence privileges on
- b) English language proficiency requirements of FCL.055
- c) Part-FCL Class 1 medical initial issue