

Balloon - UK Part-BFCL Pilot Licence Application Based On Conversion Of An Existing National Licence Issued By The United Kingdom



Please complete the form in BLOCK CAPITALS using black or dark blue ink.

This form is configured to be used with Internet Explorer and the latest version of Adobe Acrobat, however, for better results you may wish to download the form to your computer and open it directly in your PDF Reader.

Please read the attached guidance notes before completing the form.

FALSE REPRESENTATION STATEMENT

It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. This offence is punishable on summary conviction by a fine and on conviction on indictment with an unlimited fine or imprisonment or both.

1. APPLICANT DETAILS		(The Applicant is responsible for payment of CAA charges) To be completed by Applicant	
CAA Personal reference number (if known):			
Title:	Forename(s):	Surname:	
Date of Birth (dd/mm/yyyy):	Nationality:		
Town of Birth:	Country of Birth:.....		
Permanent Address:.....			
.....	Post Code:.....		
Telephone Number:.....	Alternative Telephone Number:.....		
Email:.....	Fax Number:.....		

2. ADDRESS FOR CORRESPONDENCE (if different from above)	To be completed by Applicant
Postal Address:	
.....	Post Code:.....

3. MEDICAL FITNESS			
Class of Medical Certificate held and State of issue	Date of last Medical	Date of Expiry	CAA use only

Note: Your medical Certificate or Medical Declaration must be valid on the licence issue date. If your Medical Certificate is due to expire within 14 days after the date of application for licence issue, please complete the following

My medical examination will take place at on

A licence will not be issued to any person unless their medical records supporting their Part-MED medical certificate are held by an Aeromedical Centre located in the United Kingdom.

Valid Pilot Medical Declarations are valid for these licences. Please state "Medical Declaration" in the "Class of Medical Certificate held" box. CAA records will be checked to confirm that a medical declaration is in place and valid.

4. PARTICULARS OF ALL BALLOON LICENCES & RATINGS HELD		To be completed by Applicant
UK CPL (Balloons)		
Hot-Air Balloon Restricted to Aerial Work only	☐	Hot-Air Balloon Group A ☐ Group B ☐ Group C: ☐
UK PPL (Balloons & Airships)		
Hot-Air Balloon	☐	Gas Balloon (Netless) ☐
Hot-air Airship (Pressurised)	☐	Gas Balloon (Netted) ☐
Hot-air Airship (Unpressurised)	☐	Combination Balloon* ☐
Small Gas Airship*	☐	Night Rating ☐
*Please refer to guidance note 2		

5a. CPL REVALIDATION FLIGHT (If none within previous 13 months leave blank)				To be completed by Applicant
Date of Test	Valid To Date	Examiner Name & Licence No.	Balloon Registration	Balloon Size (cubic feet)

5b. DETAILS OF TWO FLIGHTS IN LARGEST SIZED PART-BFCL HOT AIR BALLOON GROUP IN LAST 48 MONTHS FOR WHICH YOU ARE APPLYING (as pilot in command)			To be completed by Applicant
Date of Flight	Balloon Registration	Balloon Size (Cubic Feet)	

5c. PPL INITIAL FLIGHT TEST (If undertaken in the previous 24 months)			To be completed by Applicant
Date of Test	Examiner Name & Licence No.	Balloon Registration	Balloon Size (cubic feet)

6. APPLICATION (tick as appropriate)	To be completed by Applicant
I am applying for the following Part-BFCL licence:	
Balloon Pilots Licence (BPL)	
The above conversion is based on my National licence issued by the United Kingdom	
I wish to have my UK National Pilot's Licence(s) reissued. PPL ☐ CPL ☐	
(There is a fee for each licence reissued. A licence should be reissued if the reference number does NOT start "GBR".)	
(Please note that after 8 December 2021, UK PPL(BA) and CPL(B) licences can only be used for flying in Annex I balloons.	
There is a separate fee for the issue of a UK National Pilots Licence.)	
Privileges for FRTOL ☐ (the privileges must already be held, if not held use form SRG 1106)	
Note – is your English language proficiency valid (either printed on your licence, or you hold a BBAC issued language proficiency card)? If not or not assessed, and you are applying for FRTOL privilege, ask an authorised examiner to undertake the assessment using form SRG1199 .	

7. CLASSES, GROUPS & RATINGS APPLIED FOR		To be completed by Applicant
Hot-air balloon Group A (Up to 120,069 cubic feet) (3,400 cubic metres)		☐
Hot-air balloon Group B (Above 120,069 and Up to 211,888 cubic feet) (3,401 to 6,000 cubic metres)		☐
Hot-air balloon Group C (Above 211,888 and Up to 370,804 cubic feet) (6,001 to 10,500 cubic metres)		☐
Hot-air balloon Group D (Above 370,804 cubic feet) (10,500 cubic metres)		☐
Gas balloon	☐	
Hot Air Airship	☐	
Rating for tethered flights	☐	Rating for night flights ☐ Rating for Commercial operation ☐
Note: Log book evidence is required as per the guidance notes.		

8. INSTRUCTOR PRIVILEGES HELD	To be completed by Applicant
Instructor privileges [<i>submit evidence of national Instructor's certificate</i>]	
Last BBAC Instructor Training Day (within last three years):	
Note: Log book evidence is required as per the guidance notes.	

9. EXAMINER CERTIFICATES HELD	To be completed by Applicant
I hold a current balloon examiner authorisation issued by UK CAA ☐	

10. DECLARATION OF APPLICANT (Tick as appropriate)	To be completed by Applicant
I declare that the information provided on this form is correct	☐
My Medical Records are held by the UK CAA.	☐
I enclose the charges payable on application in accordance with the Scheme of Charges (www.caa.co.uk/ors5).	☐
I agree to pay any additional charges which may become payable in respect of this application under the Scheme of Charges.	☐
I agree to receive:	
Flight Crew Safety material from the CAA only ☐ and/or Safety Material from authorised sources ☐	
I have fully reviewed all guidance notes and have submitted all of the necessary paperwork form my application to be considered.	☐
I have read and understood the relevant elements of the operational requirements and Part-BFCL and (as applicable) implementing rules relevant to my licence and the proposed operations.	☐
Signature: Date:	

11. COURIER CHARGES
Note to all customers: All original documents submitted by the customer and CAA issued documents, will be returned by secure courier and are subject to the appropriate charge as detailed on our website; please click attached link "Courier Charge". The courier charge will be added to the relevant charge as per the Personnel Licensing Scheme of Charges and payable with application. Should you decide that you do not wish to use the courier option, please tick the box below and all documents will be returned by normal post (Second Class). If the documents sent by normal post fail to arrive at your postal address, we will only be able to re-issue the CAA documents 15 working days after the original date of despatch from our office. A written request and secure courier fee will also be required. The CAA is not liable for any direct or consequential loss or delay that is caused by normal postal service. If you wish to opt out of document return by secure courier, please tick box. ☐ Please note: The CAA is not liable for any direct or consequential loss or delay that is caused by the Secure Courier Service. Any damage to products received by you must be notified in writing to the CAA no later than 24 hours from the time of signing for the product(s). You must also return the damaged product(s) to the CAA no later than one week from the receipt and in return, we will reimburse the cost of postage. The CAA will assist you with your claim from the Secure Courier Service provider to recover your financial loss. Such claims will be limited to the price of replacement product(s) in line with the courier terms and conditions.

12. CHARGES
The charge(s) required as calculated in accordance with the CAA Personnel Licensing Scheme of Charges (published in CAA Official Record Series 5) (www.caa.co.uk/ors5) to be paid on application are enclosed herewith. NB: This application will not be processed until the applicable charges have been received. Total charges included are: £ Where charges are to be paid other than by the applicant, please enter the name of the person/company who is paying: