

Application for Approval under Article 180 of the Air Navigation Order 2016 to provide an Air Traffic Control Service



This form can be filled in on screen (preferred method) then printed, signed and submitted as instructed. Alternatively, print, then complete in BLOCK CAPITALS using black or dark blue ink

FALSE REPRESENTATION STATEMENT

It is an offence under the UK Air Navigation Order to make, with intent to deceive, any false representation for the purpose of procuring the grant, issue, renewal or variation of any certificate, licence, approval, permission or other document. This offence is punishable on summary conviction by a fine and on conviction on indictment with an unlimited fine or imprisonment or both.

1. APPLYING ORGANISATION DETAILS (Complete a) or b) as applicable)

a) Registered Company Name in Full and Companies House Registration Number

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b) Name of Unincorporated Association or Other Body

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2. LOCATION WHERE IT IS INTENDED TO PROVIDE AN AIR TRAFFIC CONTROL SERVICE

Location Name:

ICAO LOCATOR CODE (If allocated):

3. ADDITIONAL SERVICES IT IS INTENDED TO PROVIDE AT THE ABOVE LOCATION (Tick as appropriate)

Meteorological METARS and TAFS (MET)

Meteorological local observations only

Communications (C)

Navigation (N)

(MET) Surveillance (S)

4. ORGANISATION CONTACT DETAILS

Office Address:

.....

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Telephone: E mail:

5. PERSONNEL CONTACT DETAILS

a) FOCAL POINT FOR COMMUNICATION WITH THE CAA

Title: Forename: Surname:

Telephone: E mail:

b) ACCOUNTABLE MANAGER

Title: Forename: Surname:

Telephone: E mail:

6. SUBMISSION INSTRUCTIONS

When you have completed this Form, please send it to:

Aerodrome and Air Traffic Standards Division
Aviation House
Gatwick Airport South
West Sussex RH6 0YR

If you are not a Director or Company Secretary and have been authorised to sign the application form on behalf of the Company, please enclose proof of that authority.

7. FEES

The fee(s) required as calculated in accordance with the CAA Aerodrome Licensing and Air Traffic Services Scheme of Charges (published in CAA Official Record Series 5, available at www.caa.co.uk/ors5) to be paid on application are enclosed herewith. If applying for Certification and Designation and the number of air traffic controllers engaged in the provision of the services at the aerodrome is not known at time of application the Designation fee cannot be calculated. Therefore only the certification fee needs to be enclosed with this application.

The Designation fee may be deferred but must be paid as soon as staffing levels are known and before any 'Letter of Designation' can be issued.

NB: This application will not be processed until the applicable fees have been received.

Total fees included are: £.....

IMPORTANT NOTES:

Where the cost of the CAA investigations exceeds the application charge payable, the applicant shall pay additional charges to recover those excess costs incurred by the CAA in accordance with the Scheme of Charges.

If a Member or employee of the CAA is required to travel overseas in respect of this application you are advised to read the CAA Scheme of Charges to which this application relates and the section entitled 'Additional charge where functions are performed abroad'.

All expenses incurred in pursuance of this application by virtue of travelling overseas will be payable by the applicant on demand.

In the event that this application is withdrawn by the applicant, a cancellation charge may be levied. The cancellation charge reflects the work carried out by the CAA on behalf of the applicant up to the point of cancellation. Please see the CAA Refunds Policy at www.caa.co.uk/refunds for more information. Where sufficient funds remain from the original application fee, this charge will be deducted from any refund made in respect of the application following cancellation.

8. DECLARATION

I hereby declare that to the best of my knowledge the particulars entered on this application are accurate.

I enclose the charges payable on application in accordance with the Scheme of Charges (www.caa.co.uk/ors5).

I agree to pay any additional charges which may become payable in respect of this application under the Scheme of Charges.

Name of Applicant:
(as shown in 1 a) or 1 b))

Signature of Applicant (named in 1 a)) or

Signature of Authorised Representative (named in 1 b)):

Date: