

# EASA PART – CAMO

This form can be filled in on screen (preferred method) then printed, signed and submitted as instructed. Alternatively, print, then complete in BLOCK CAPITALS using black or dark blue ink.



## Section 1: Organisation Details

Organisation Name: ..... AOC Number (if applicable): ..... Part CAMO Approval Number: .....  
Address: .....  
..... Postcode: .....  
Contact Name: ..... Tel. No.: .....  
E-mail: .....  
CAME Reference: .....  
Part CAMO Organisation with AOC: Yes No  
Stand-alone Part CAMO Organisation (Non-commercial Air Transport Aircraft Yes No  
Only): Airworthiness Review Certificate Required (Rf: CAMO.A.125 (e)): Yes No  
Permit to Fly Required (Rf: CAMO.A.125 (f)): Yes No  
Compiled by (Org): ..... Reviewed by (CAA use only): ..... Date: .....

## Section 2: Instructions for completion

1. Regulation (EU) 2020/270 amending Regulation (EU) No. 1321/2014 should be consulted at all times when completing this checklist.
2. When completing the checklist it is important to make a positive statement showing how the organization complies with the relevant part of the Part CAMO requirement.
3. If additional information is needed, please 'tick' the box in the 'additional info' section and add the additional information into Section 4.
4. Having completed the checklist, please return it to the CAA, using the e-mail address 'apply@caa.co.uk'.
5. When the checklist has been completed and accepted by the CAA a copy should be appended to the CAME.

### Section 3: Compliance checklist

| Part CAMO reference                   | Part CAMO requirement                                                                                                                                                                                                                                                                        | Related GM/AMC Material                  | CAME/Procedure reference | Additional info | CAA Satis Y/N |
|---------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|--------------------------|-----------------|---------------|
|                                       | <b>CAMO.A.005 Scope</b>                                                                                                                                                                                                                                                                      |                                          |                          |                 | Yes No        |
|                                       | <b>CAMO.A.105 Competent authority</b>                                                                                                                                                                                                                                                        |                                          |                          |                 | Yes No        |
|                                       | <b>CAMO.A.115 Application for an organisation certificate</b>                                                                                                                                                                                                                                |                                          |                          |                 | Yes No        |
| CAMO.A.115(a)                         | The application for a certificate or an amendment to an existing certificate in accordance with this Annex shall be made in a form and manner established by the competent authority, taking into account the applicable requirements of Annex I (Part-M), Annex Vb (Part-ML) and this Annex | AMC1 CAMO.A.115                          |                          |                 | Yes No        |
| CAMO.A.115(b)                         | Applicants for an initial certificate pursuant to this Annex shall provide the competent authority with:                                                                                                                                                                                     |                                          |                          |                 |               |
| CAMO.A.115(b)(1)                      | the results of a pre-audit performed by the organisation against the applicable requirements provided for in Annex I (Part-M), Annex Vb (Part-ML) and this Annex;                                                                                                                            | AMC2 CAMO.A.115(c)                       |                          |                 | Yes No        |
| CAMO.A.115(b)(2)                      | documentation demonstrating how they will comply with the requirements established in this Regulation.                                                                                                                                                                                       | AMC2 CAMO.A.115<br>AMC1 CAMO.A.115(b)(2) |                          |                 | Yes No        |
| CAMO.A.115(b)                         | Such documentation shall include, as provided for in point CAMO.A.130, a procedure describing how changes not requiring prior approval will be managed and notified to the competent authority.                                                                                              | GM1 CAMO.A.115(b)                        |                          |                 | Yes No        |
| <b>CAMO.A.120 Means of compliance</b> |                                                                                                                                                                                                                                                                                              |                                          |                          |                 |               |
| CAMO.A.120(a)                         | Alternative means of compliance to the AMC adopted by the Agency may be used by an organisation to establish compliance with Regulation (EU) 2018/1139 and its delegated and implementing acts                                                                                               |                                          |                          |                 | Yes No        |

| Part CAMO reference                                | Part CAMO requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Related GM/AMC Material | CAME/Procedure reference | Additional info | CAA Satis Y/N |
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| CAMO.A.120(b)                                      | When an organisation wishes to use an alternative means of compliance, it shall, prior to using it, provide the competent authority with a full description of the alternative means of compliance. The description shall include any revisions to manuals or procedures that may be relevant, as well as an assessment demonstrating compliance with Regulation (EU) 2018/1139 and its delegated and implementing acts. The organisation may use these alternative means of compliance subject to prior approval by the competent authority, and upon receipt of the notification as provided for in point CAMO.B.120. |                         |                          |                 | Yes No        |
| <b>CAMO.A.125 Terms of approval and privileges</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                         |                          |                 |               |
| CAMO.A.125(a)                                      | The approval is indicated on the certificate, which is included in Appendix I, and is issued by the competent authority                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                         |                          |                 | Yes No        |
| CAMO.A.125(b)                                      | Notwithstanding point (a), for air carriers licensed in accordance with Regulation (EC) No 1008/2008, the approval shall be part of the air operator certificate issued by the competent authority for the aircraft operated.                                                                                                                                                                                                                                                                                                                                                                                           |                         |                          |                 | Yes No        |
| CAMO.A.125(c)                                      | The scope of work shall be specified in the continuing airworthiness management exposition (CAME) in accordance with point CAMO.A.300.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                         |                          |                 | Yes No        |
| CAMO.A.125(d)                                      | An organisation approved in accordance with this Annex may:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                         |                          |                 |               |
| CAMO.A.125(d)(1)                                   | manage the continuing airworthiness of aircraft, except those used by air carriers licensed in accordance with Regulation (EC) No 1008/2008, as listed on the certificate;                                                                                                                                                                                                                                                                                                                                                                                                                                              |                         |                          |                 | Yes No        |
| CAMO.A.125(d)(2)                                   | manage the continuing airworthiness of aircraft used by air carriers licensed in accordance with Regulation (EC) No 1008/2008, when listed both on its certificate and on its air operator certificate;                                                                                                                                                                                                                                                                                                                                                                                                                 |                         |                          |                 | Yes No        |

| Part CAMO reference | Part CAMO requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Related GM/AMC Material  | CAME/Procedure reference | Additional info | CAA Satis Y/N |
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| CAMO.A.125(d)(3)    | arrange to carry out limited continuing airworthiness tasks with any subcontracted organisation, working under its management system, as listed on the certificate;                                                                                                                                                                                                                                                                                                                                     | AMC1<br>CAMO.A.125(d)(3) |                          |                 | Yes No        |
| CAMO.A.125(d)(4)    | extend an airworthiness review certificate under the conditions of point M.A.901(f) of Annex I (Part-M) or point ML.A.901(c) of Annex Vb (Part-ML), as applicable.                                                                                                                                                                                                                                                                                                                                      |                          |                          |                 | Yes No        |
| CAMO.A.125(d)(5)    | Approve the AMP, in accordance with point (b)(2) of point ML.A.302, for aircraft managed in accordance with Annex Vb (Part-ML).                                                                                                                                                                                                                                                                                                                                                                         |                          |                          |                 | Yes No        |
| CAMO.A.125(e)       | An organisation approved in accordance with this Annex and having its principal place of business in one of the Member States, may additionally be approved to carry out airworthiness reviews in accordance with point M.A.901 of Annex I (Part-M) or point ML.A.903 of Annex Vb (Part-ML) as applicable, and:                                                                                                                                                                                         | GM1<br>CAMO.A.125(e)     |                          |                 | Yes No        |
| CAMO.A.125(e)(1)    | issue the related airworthiness review certificate and extend it in due time under the conditions of point M.A.901(c)(2) and point M.A.901(e)(2) of Annex I (Part-M) or point ML.A.901(c) of Annex Vb (Part-ML), as applicable;                                                                                                                                                                                                                                                                         |                          |                          |                 | Yes No        |
| CAMO.A.125(e)(2)    | issue a recommendation for the airworthiness review to the competent authority of the Member State of registry, under the conditions of point (d) of point M.A.901 or point (b) of point M.A.904 of Annex I (Part-M).                                                                                                                                                                                                                                                                                   |                          |                          |                 | Yes No        |
| CAMO.A.125(f)       | An organisation holding the privileges referred to in point (e) may additionally be approved to issue a permit to fly in accordance with point (d) of point 21.A.711 of Annex I (Part-21) to Regulation (EU) No 748/2012 for the particular aircraft for which the organisation is approved to issue the airworthiness review certificate, when the organisation is attesting conformity with approved flight conditions, subject to an adequate procedure in the CAME referred to in point CAMO.A.300. | GM1<br>CAMO.A.125(f)     |                          |                 | Yes No        |

| Part CAMO reference                           | Part CAMO requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Related GM/AMC Material                              | CAME/Procedure reference | Additional info | CAA Satis Y/N |
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| <b>CAMO.A.130 Changes to the organisation</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                      |                          |                 |               |
| CAMO.A.130                                    | Application time frames/Management of changes/Changes requiring or NOT requiring prior approval.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | AMC1 CAMO.A.130<br>AMC2 CAMO.A.130<br>GM1 CAMO.A.130 |                          |                 | Yes No        |
| CAMO.A.130(a)                                 | The following changes to the organisation shall require prior approval:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                      |                          |                 |               |
| CAMO.A.130(a)(1)                              | changes that affect the scope of the certificate or the terms of approval of the organisation;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | GM1<br>CAMO.A.130(a)(1)<br>GM2<br>CAMO.A.130(a)(1)   |                          |                 | Yes No        |
| CAMO.A.130(a)(2)                              | changes to personnel nominated in accordance with points (a)(3) to (a)(5) and (b)(2) of point CAMO.A.305;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                      |                          |                 | Yes No        |
| CAMO.A.130(a)(3)                              | changes to the reporting lines between the personnel nominated in accordance with points (a)(3) to (a)(5) and (b)(2) of point CAMO.A.305, and the accountable manager;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                      |                          |                 | Yes No        |
| CAMO.A.130(a)(4)                              | the procedure as regards changes not requiring prior approval referred to in point (c).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                      |                          |                 | Yes No        |
| CAMO.A.130(b)                                 | For any changes requiring prior approval in accordance with Regulation (EU) 2018/1139 and its delegated and implementing acts, the organisation shall apply for and obtain an approval issued by the competent authority. The application shall be submitted before any such change takes place, in order to enable the competent authority to determine continued compliance with Regulation (EU) 2018/1139 and its delegated and implementing acts and to amend, if necessary, the organisation certificate and related terms of approval attached to it. The organisation shall provide the competent authority with any relevant documentation. The change shall only be implemented upon receipt of formal approval by the competent authority in accordance with point CAMO.B.330. The organisation shall operate under the conditions established by the competent authority during such changes, as applicable. | GM1<br>CAMO.A.130(b)                                 |                          |                 | Yes No        |

| Part CAMO reference                  | Part CAMO requirement                                                                                                                                                                                                                                                                                                                                                                                                                               | Related GM/AMC Material | CAME/Procedure reference | Additional info | CAA Satis Y/N |
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| CAMO.A.130(c)                        | All changes not requiring prior approval shall be managed and notified to the competent authority as defined in the procedure referred to in point (b) of point CAMO.A.115 and approved by the competent authority in accordance with point (h) of point CAMO.B.310.                                                                                                                                                                                |                         |                          |                 | Yes No        |
| <b>CAMO.A.135 Continued validity</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                         |                          |                 |               |
| CAMO.A.135(a)                        | The organisation's certificate shall remain valid subject to compliance with all of the following conditions:                                                                                                                                                                                                                                                                                                                                       |                         |                          |                 |               |
| CAMO.A.135(a)(1)                     | the organisation remaining in compliance with Regulation (EU) 2018/1139 and its delegated and implementing acts, taking into account the provisions related to the handling of findings as specified under point CAMO.B.350;                                                                                                                                                                                                                        |                         |                          |                 | Yes No        |
| CAMO.A.135(a)(2)                     | the competent authority being granted access to the organisation as specified in point CAMO.A.140;                                                                                                                                                                                                                                                                                                                                                  |                         |                          |                 | Yes No        |
| CAMO.A.135(a)(3)                     | the certificate not being surrendered or revoked.                                                                                                                                                                                                                                                                                                                                                                                                   |                         |                          |                 | Yes No        |
| CAMO.A.135(b)                        | For air carriers licensed in accordance with Regulation (EC) No 1008/2008, termination, suspension or revocation of the air operator certificate automatically invalidates the organisation certificate in relation to the aircraft registrations specified in the air operator certificate, unless otherwise explicitly stated by the competent authority                                                                                          |                         |                          |                 | Yes No        |
| CAMO.A.135(c)                        | Upon revocation or surrender, the certificate shall be returned to the competent authority without delay.                                                                                                                                                                                                                                                                                                                                           |                         |                          |                 | Yes No        |
| <b>CAMO.A.140 Access</b>             |                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                         |                          |                 |               |
| CAMO.A.140                           | For the purpose of determining compliance with the relevant requirements of Regulation (EU) 2018/1139 and its delegated and implementing acts, the organisation shall grant access at any time to any facility, aircraft, document, records, data, procedures or any other material relevant to its activity subject to certification, whether it is contracted/subcontracted or not, to any person authorised by one of the following authorities: |                         |                          |                 | Yes No        |

| Part CAMO reference                                      | Part CAMO requirement                                                                                                                                                | Related GM/AMC Material                              | CAME/Procedure reference | Additional info | CAA Satis Y/N |    |
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| CAMO.A.140(a)                                            | the competent authority defined in point CAMO.A.105;                                                                                                                 |                                                      |                          |                 | Yes           | No |
| CAMO.A.140(b)                                            | the authority acting under the provisions of point (d) of point CAMO.B.300 or point (e) of point CAMO.B.300.                                                         |                                                      |                          |                 | Yes           | No |
| <b>CAMO.A.150 Findings</b>                               |                                                                                                                                                                      |                                                      |                          |                 |               |    |
| CAMO.A.150(a)                                            | After receipt of notification of findings according to point CAMO.B.350, the organisation shall:                                                                     | AMC1 CAMO.A.150<br>GM1 CAMO.A.150                    |                          |                 | Yes           | No |
| CAMO.A.150(a)                                            | identify the root cause or causes of and contributing factors to the non-compliance;                                                                                 |                                                      |                          |                 | Yes           | No |
| CAMO.A.150(a)                                            | define a corrective action plan;                                                                                                                                     |                                                      |                          |                 | Yes           | No |
| CAMO.A.150(a)                                            | demonstrate corrective action implementation to the satisfaction of the competent authority.                                                                         |                                                      |                          |                 | Yes           | No |
| CAMO.A.150(b)                                            | Actions referred to in points (a)(1), (a)(2) and (a)(3) shall be performed within the period agreed with that competent authority as defined in point CAMO.B.350.    |                                                      |                          |                 | Yes           | No |
| <b>CAMO.A.155 Immediate reaction to a safety problem</b> |                                                                                                                                                                      |                                                      |                          |                 |               |    |
| CAMO.A.155                                               | The organisation shall implement:                                                                                                                                    |                                                      |                          |                 |               |    |
| CAMO.A.155(a)                                            | any safety measures mandated by the competent authority in accordance with point CAMO.B.135;                                                                         |                                                      |                          |                 | Yes           | No |
| CAMO.A.155(b)                                            | any relevant mandatory safety information issued by the Agency.                                                                                                      |                                                      |                          |                 | Yes           | No |
| <b>CAMO.A.160 Occurrence reporting</b>                   |                                                                                                                                                                      |                                                      |                          |                 |               |    |
| CAMO.A.160                                               | General/ Mandatory reporting-general                                                                                                                                 | AMC1 CAMO.A.160<br>AMC2 CAMO.A.160<br>GM1 CAMO.A.160 |                          |                 | Yes           | No |
| CAMO.A.160(a)                                            | Where the organisation holds one or more additional organisation certificates within the scope of Regulation (EU) 2018/1139 and its delegated and implementing acts: |                                                      |                          |                 |               |    |
| CAMO.A.160(a)(1)                                         | the organisation may establish an integrated occurrence reporting system covering all certificate(s) held; and                                                       |                                                      |                          |                 | Yes           | No |
| CAMO.A.160(a)(2)                                         | single reports for occurrences should only be provided if the following conditions are met:                                                                          |                                                      |                          |                 | Yes           | No |
| CAMO.A.160(a)(2)(i)                                      | the report includes all relevant information from the perspective of the different organisation certificates held;                                                   |                                                      |                          |                 | Yes           | No |

| Part CAMO reference                 | Part CAMO requirement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Related GM/AMC Material                                                        | CAME/Procedure reference | Additional info | CAA Satis Y/N |
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| CAMO.A.160(a)(2)(ii)                | the report addresses all relevant specific mandatory data fields and clearly identifies all certificate holders for which the report is made;                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                |                          |                 | Yes No        |
| CAMO.A.160(a)(2)(iii)               | the competent authority for all certificates is the same and such single reporting was agreed with that competent authority.                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                |                          |                 | Yes No        |
| CAMO.A.160(b)                       | The organisation should assign responsibility to one or more suitably qualified persons with clearly defined authority, for coordinating action on airworthiness occurrences and for initiating any necessary further investigation and follow-up activity.                                                                                                                                                                                                                                                                                           | GM1<br>CAMO.A.160(b)                                                           |                          |                 | Yes No        |
| CAMO.A.160(c)                       | If more than one person are assigned such responsibility, the organisation should identify a single person to act as the main focal point for ensuring a single reporting channel is established with the accountable manager. This should in particular apply to organisations holding one or more additional organisation certificates within the scope of Regulation (EU) 2018/1139 and its delegated and implementing acts where the occurrence reporting system is fully integrated with that required under the additional certificate(s) held. |                                                                                |                          |                 | Yes No        |
| <b>CAMO.A.200 Management system</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                |                          |                 |               |
| CAMO.A.200                          | General                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | GM1 CAMO.A.200                                                                 |                          |                 | Yes No        |
| CAMO.A.200(a)                       | The organisation shall establish, implement, and maintain a management system that includes:                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                |                          |                 | Yes No        |
| CAMO.A.200(a)(1)                    | clearly defined lines of responsibility and accountability throughout the organisation, including a direct safety accountability of the accountable manager;                                                                                                                                                                                                                                                                                                                                                                                          | AMC1<br>CAMO.A.200(a)(1)<br>GM1<br>CAMO.A.200(a)(1)<br>GM2<br>CAMO.A.200(a)(1) |                          |                 | Yes No        |